

FY25 Youth Employment Program  
Proposal Highlights

\*With corrected budget amounts, the total amount requested between all 5 bidders is less than \$550,000, which is what was obligated for YEP in the last board meeting.

Lewis  
**Applicant:** CBOE

Proposal Requests	Program Description	Strengths	Concerns/Questions	Items to Note
<b># of participants:</b> 30  <b>Counties Requested:</b> Lewis  <b>Funding Requested:</b> \$120,174.33  <b>Staff:</b> 1 FT Program Director (\$40/hr X 500 hrs) 1PT Program Assistant (\$25/hr X 120 hrs.)  <b>Participant Wages:</b> \$10.00	<b>Office Location:</b> Lewis County High School  <b>Cost per participant:</b> \$4,005.81  <b>In-kind:</b> \$85,961  <b>Personnel Cost:</b> 24.98%	<b>Budget:</b> Worksheet correct and budgeted to provide ~75% of funding to participants.  <b>Budget:</b> In-kind funding is well above \$7500.  <b>Program:</b> Only past bidder to request performance data and include in narrative  <b>Program:</b> Great description of staffing methodology and qualifications  <b>Program:</b> Highly needed in Lewis; proposal shows poverty data in comparison to KY  <b>Program:</b> Detailed description of application determinations  <b>Program:</b> Specify efforts to recruit full allowable age range for OSY  <b>Program:</b> Detailed descriptions of element workshop services (except for ed. components).  <b>Program:</b> Identified partners and worksites well and have inclusive list in place	<b>Program:</b> Didn't provide ADA documentation  <b>Program :</b> Contacts for some partners on partnership list outdated  <b>Program:</b> Says all worksites will be evaluated but doesn't give additional information on how  <b>Program:</b> Didn't meet 4th quarter performance measure	Not charging indirect/shared costs.
				<b>Youth Committee Discussion:</b> Noted excellent description of workshops and variety offered; Need to update partner list.
				<b>Rating:</b> 100.75

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**Applicant:** Augusta Ind. BOE

Proposal Requests	Program Description	Strengths	Concerns/Questions	Items of Note
# of participants: 25  Counties Requested: Bracken  Funding Requested: \$102,251.89  Staff: 2 PT Co-Directors (didn't provide necessary info for calculation)  Participant Wages: \$10.00	Office Location: Augusta Independent Schools  Cost per participant: \$4,090.07  In-kind: \$66,588.10  Reported Personnel Cost: 25%  Actual Personnel Cost: 26.5%	Budget: In-kind funding is well above \$7500.  Program: Highly needed in Bracken County as identified in proposal; shows poverty & workforce data  Program: Identified partners and worksites well and have good list in place  Program: Detailed description of participant program success  Program: Feeding kids for free through Summer Meal Program	Program: Did not provide past performance data in their proposal.  Program: Didn't describe staffing methodology for 2 staff  Program: No description of candidate selection if more apply than spots available  Program: Need clarification on incentive plan  Program: Limited details on the curriculum/programs; did not identify Post-Secondary Transition or Educational Elements  Program: Says all worksites will be evaluated but doesn't specify how  Program: Did not provide job descriptions for program staff  Program: Didn't meet 4th quarter performance measure	Not charging indirect/shared costs.
	Youth Committee Discussion: Overall good partner list, but noted that some potential worksites may not be allowable.			
	Rating: 87.25			

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Applicant: Mason CBOE

Proposal Requests	Program Description	Strengths	Concerns/Questions	Items of Note
<b># of participants:</b> 20  <b>Counties Requested:</b> Mason  <b>Funding Requested:</b> \$88,798.69  <b>Corrected Funding:</b> \$83,998.69  <b>Staff:</b> 1 FT Program Director (\$35/hr X 350 hrs) 1PT Program Assistant (\$35/hr X 184 hrs.)  <b>Participant Wages:</b> \$10.00	<b>Office Location:</b> Mason County Schools  <b>Cost per participant:</b> \$4,199.94  <b>In-kind:</b> \$8,000  <b>Reported Personnel Cost:</b> 24.4%  <b>Actual Personnel Cost:</b> 25.7%	<b>Budget:</b> In-kind funding is above \$7500.  <b>Program:</b> Good description of what they will look for in worksites  <b>Program:</b> Good fiscal responsibility description  <b>Program:</b> Good descriptions of how elements will be provided (except for educational components).  <b>Program:</b> Met 2nd & 4th quarter performance measures from the last WIOA youth program they operated.	<b>Budget:</b> Included utilities section but didn't calculate correctly  <b>Budget:</b> Indirect cost section that mentions Maintenance Supervisors but not included in requested overall total; payroll clerk also in indirect section but should be in staff allocation or show support for time/salary calculations  <b>Budget:</b> Participant travel not allowable by TENCO policy (corrected budget due this section)  <b>Program:</b> Minimal description of experience, no mention of running summer program in past, no performance data  <b>Program:</b> Didn't provide ADA documentation  <b>Program:</b> Incentive plan will need to be revamped; can't do bonus system  <b>Program:</b> Did not specifically discuss Mason County in program need explanation	NA
				<b>Youth Committee Discussion:</b> Committee members liked that the proposal specifically mentions recruiting disengaged youth.
				<b>Rating:</b> 88.75

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**Applicant:** Robertson CBOE

Proposal Requests	Program Description	Strengths	Concerns/Questions	Items of Note
<b># of participants:</b> 65  <b>Counties Requested:</b> Bracken, Fleming, Mason, Robertson  <b>Funding Requested:</b> \$240,995.20  <b>Staff:</b> 3 full-time program directors (\$20/hr X 640 hrs)  <b>Participant Wages:</b> \$10.00	<b>Office Location:</b> Robertson County Schools  <b>Cost per participant:</b> \$3,707.62  <b>Personnel Cost:</b> 18.05%	<b>Budget:</b> Worksheet correct and budgeted to provide high percentage of funding to participants.	<b>Program:</b> Marked other counties on page 17. Only Robertson County is mentioned throughout rest of proposal.	Not charging indirect/shared costs.
		<b>Budget:</b> In-kind funding is well above \$7500. They estimated it at \$81,682	<b>Program:</b> Didn't include data from past YEP operations. However, did detail other college and career programs they run.	<b>Youth Committee Discussion:</b> Committee members discussed the county request. They decided not to give them the 5 bonus points on serving multiple counties, due to first concern noted.  Also discussed number of participants per worksite listed if recruiting 65 participants. Historically, Robertson CBOE has enrolled 60 + youth and been able to provide all youth enrolled with a worksite.
		<b>Program:</b> Highly needed in Robertson County as identified in their proposal.	<b>Program:</b> Did not identify the year round program that offers similar services with an explanation of how the need is still there for Robertson Co.	
		<b>Program:</b> Good descriptions of how youth elements will be provided. Only proposal that both accurately describes Educational Component element	<b>Program:</b> For ISY strategy, they say they will need to be "extremely selective" but don't define or explain that with much detail.	
		<b>Program:</b> Identified worksites well	<b>Program:</b> Says all worksites will be evaluated but doesn't provide detail.	
		<b>Program:</b> Will provide transportation for participants if needed	<b>Program:</b> Incentive goals need to be clarified.	
		<b>Program:</b> Offering Summer Food Program to participants		
		<b>Program:</b> Met 2nd & 4th quarter performance measures for program ran in 2022. Have not operated a program since that time.		
				<b>Rating:</b> 99

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**Applicant:** Career Team

Proposal Requests	Program Description	Strengths	Concerns/Questions	Items of Note
<b># of participants: 35</b>  <b>Counties Requested:</b> Bath, Bracken, Fleming, Mason, Montgomery, Rowan  <b>Funding Requested:</b> \$238,756  <b>Corrected Funding Requested:</b> \$231,556  <b>Staff:</b> 1 FT (\$30/hr at 640 hrs - cannot do 880 hrs as proposed.  4 PT staff 1) 1 staff \$23.21/hour at 220 hours 2) 1 staff \$30.74/hour at 220 hours 3) 1 staff \$41.37/hour at 220 hours 4) 1 staff \$65.00/hour at 176 hours	<b>Office Location:</b> Remote  <b>Cost per participant:</b> \$6, 615.89  <b>In-kind:</b> \$10,000.00  <b>Reported Personnel Cost:</b> 29%  <b>Adjusted Personnel Cost:</b> 28% (with corrected funding)	All of our youth programs receive Career Edge through this contract.  <b>Program:</b> Career Edge modules are what they use for their workshops, and they are very thorough and beneficial when completed.  <b>Program:</b> Worksite Selection is detailed and explains what they look for in worksites.  <b>Program:</b> Incentive plan is clear  <b>Program:</b> One staff member has access to KEE Suite to help with data entry during the enrollment process  <b>Program:</b> Good detail on fiscal responsibility section  <b>Program:</b> Detailed job descriptions on program staff	<b>Program:</b> No description of accommodations for applicants with technology, Wi-Fi or transport issues  <b>Program:</b> Requested low enrollment # when considering # of counties & staff requested  <b>Budget:</b> Unallowable amount of staff hrs. No itemized list to go with \$1500 supply request  <b>Program:</b> No performance data or mention of contract with TENCO.  <b>Program:</b> Describe where they will meet participants but not when  <b>Program:</b> Profit - CT defines as 30 participants receiving services - need more specificity  <b>Program:</b> In Program Need, they talk about TENCO and ARC counties but not individual counties  <b>Program :</b> No description of Ed. Component  <b>Program:</b> Didn't meet 4th qtr. performance from previous contract  <b>Program:</b> Don't specify what will do to recruit with schools - flyers, info sessions, etc.?  <b>Program:</b> No EO info	Profit and indirect costs built into their budget  Not utilizing full \$400 for incentives
				<b>Youth Committee Discussion:</b> Discussed county request. Would like to see Mason and Bracken taken off counties served if Augusta and Mason contracts are awarded.  Discussed low enrollment #. Would like to see negotiations done by TENCO admin if awarded contract. Negotiate based on whether Mason and Bracken kept on service list.  Discussed lack of specific definition for profit. Would like to see definition linked to students participating in work experience, possibly with a set amount of hrs to be achieved. Would also like to see it tied to a certain portion of modules completed.
				<b>Rating:</b> 86.75