

## MINUTES

**TENCO Workforce Development Board  
Strategic Planning Committee  
KY Career Center - Morehead  
1225 U.S. Highway 60 West  
Morehead, Kentucky  
May 7, 2018  
9:30 a.m.**

The TENCO Workforce Development Board Strategic Planning Committee met on Monday, May 7, 2018 beginning at 9:30 a.m. at the KY Career Center in Morehead, Kentucky.

Chair Alex Conrad called the meeting to order and welcomed all in attendance. Self-introductions were given.

Members present were Alex Conrad, Scott Doan, Tim Gibbs and Dan Connell.

Guest Present:

Brittany Corde	Maysville Community & Technical College
Mark Lambert	Maysville Community & Technical College

Staff Present:

Denise Dials	Teresa Wilburn
Jeremy Faulkner	Justin Suttles

Approval of Minutes

**A motion was made by Dan Connell and second by Scott Doan to approve the Minutes of the January 18, 2018 meeting. All in favor. Motion carried.**

TENCO WDB Strategic Plan

Chair Conrad reported the Board had reviewed and made revisions to the draft 2018 Strategic Plan goals and objectives determined by the Strategic Planning Committee. The recommended revisions were completed and a second draft version was provided.

Ms. Dials reviewed the 2018 TENCO WDB Strategic Plan with the members **After discussions and requested modifications from Committee, a motion was made by Scott Doan and second by Dan Connell to move forward with the noted changes for submission of the 2018 TENCO WDB Strategic Plan. All in favor. Motion carried.**

High Demand Sectors – Occupations in Demand

Ms. Dials reported on the TENCO Sectors & Occupations in Demand/Occupational Training List. The Committee reviewed the handout provided that included the TENCO

Sector/Occupation List with comparison to the State and Eastern KY Occupational List outlining Average Wage, Annual Projected Growth & Attrition, Current Performance, Job Openings and Educational Level Required. The Committee reviewed and discussed at length the TENCO Sector Categories and the occupations. The members modified the current list to include additional occupations supported by the State & Eastern KY. The following modifications include:

- Skilled Trades – Keep current occupations and include Survey Mapping;
- Manufacturing/Distribution (remove Distribution) – Keep current occupations and include Advanced Manufacturing Technician & Plant/Manufacturing Operator;
- Health Care – Keep current occupations and include EMT/Paramedic, Radiologic Technologist/Ultrasound, Surgical Tech and Social Worker;
- Business/Support Programs – Keep current occupation and add Accounting, Management, Computer Systems Analysts and Paralegal/Legal Assistant;
- Add Transportation/Distribution) – Keep current occupations and CDL Heavy Tractor Trailer Truck Drivers was recommended to approve not to exceed \$40,000/75% of cost;

Ms. Dials reminded the Committee the Board can modify the list at their discretion anytime during the year.

**After discussions, a motion was made by Scott Doan and second by Tim Gibbs to recommend approving the above modifications to the TENCO Sector and Occupational Training List for 2018-19. All in favor. Motion carried.**

Ms. Dials reported a draft TENCO Sector & Occupational Training List will be developed with the recommended changes and forwarded to the Strategic Planning Committee for review for final input before submitting to the TENCO WDB.

**With no further business to discuss, the meeting adjourned on a motion made by Dan Connell and second by Tim Gibbs at 11:15 a.m.**