

MINUTES
TENCO Workforce Development Board
Maysville Community & Technical College – Mt. Sterling Campus
201 Calk Avenue
Mt. Sterling, Kentucky
February 17, 2016
Noon

Chair Sam Howard called the meeting of the TENCO Workforce Development Board to order on Wednesday, February 17, 2016 at Maysville Community & Technical College – Mt. Sterling Campus in Mt. Sterling, Kentucky and welcomed all in attendance. Chair Howard recognized and thanked Secretary Hal Heiner, Education and Workforce Development Cabinet, Frankfort, Kentucky for attending.

GUESTS PRESENT:

| | |
|--------------------|--|
| Hal Heiner | Education & Workforce Development Cabinet |
| Larry Foxworthy | CLEO, Fleming County Fiscal Court |
| Stephen Vacik | Maysville Community & Technical College |
| Shawn Spears | KDMK |
| Sandy Romenesko | Mt. Sterling-Montgomery Co. Industrial Auth. & Chamber |
| Christie Smallwood | Summit Polymers, Inc. |
| Peter Feil | Stober Drives, Inc. |
| Barb Campbell | Maysville Community & Technical College |
| Terry Royse | A. Raymond Tinnerman Automotive |
| Joe Pfeffer | Mason County Fiscal Court |
| Amy Kennedy | Buffalo Trace ADD |
| Gail Wright | Gateway ADD |
| Sherry McDavid | FIVCO ADD |
| Sue Russell | AHEC KY Northeast |
| Joshua Foley | Nestle |
| Walter Blevins | Rowan County Fiscal Court |
| Bobby Rogers | Bath County Fiscal Court |
| Tonia Anderson | KY Career Center – Morehead OET |
| Art Walker | Walker Company |

MEMBERS PRESENT:

| | |
|---------------------|-------------------------------------|
| Sam Howard | J.P. Bradley |
| Scott Keller | Diana Kennedy |
| Lori Ulrich | Brent Sturgill |
| Alex Conrad | Kelly Mason, Proxy for Jerry Ugrin |
| Jacqueline Korengel | Jennifer Carpenter |
| Chet Smith | Ashley Sharp, Proxy for George Jump |
| Dan Connell | Jason Slone |
| Kevin Howard | Kevin Libby |

John Will Stacy

STAFF PRESENT:

Denise Dials

Jeremy Faulkner

Donna Burke

Teresa Conway

Teresa Wilburn

Dena Green

Michael Thoroughman

Chair Howard welcomed Secretary Heiner and guests. Denise Dials, Director of Workforce Development, provided an overview of the partnerships in the TENCO WDA. TENCO believes strongly in collaborating with agencies and businesses leaders in order to share allowing for effective and efficient services to the business and individual customers. Ms. Dials highlighted some of the partner projects TENCO WDA has supported. She reported on the partnership of agencies with the 700+ individuals affected by AK Steel layoffs in Ashland, Kentucky; Morehead State University and EKCEP's collaboration in the St. Claire Regional Medical Center Career Pathway Project; MCTC-Rowan Campus Lineman Project partnering with businesses; the KY Federation for Advanced Manufacturing Education (KY FAME) Initiative in Maysville; the many individualized Job Fairs specifically designed to meet the business need; the partnership between the board and local high schools where funding is provided to assist with College and Career Readiness; Work Ethic Program and potentially partnering to provide a Summer Youth Program; and Internship Pilot Program with MCTC in Maysville.

Ms. Dials reported on the four TENCO WDA Career Centers and the lack of staff due to the hiring freeze. This has created a challenge to maintain services and opportunities to the communities. Consideration needs to occur to increase staffing levels at the Career Centers. Jason Slone reported on the staffing and customers utilizing each of the TENCO Career Centers. Mr. Slone reported on the partnership with MCTC to allow the Career Center to be located on their campus and the advantage this will provide to customers they serve.

Ms. Dials reported on regional boundaries. The concern from the TENCO WDB is the regional perspective may cause the loss of the local identity that TENCO has established with their counties.

Chair Howard introduced Dr. Stephen Vacik, President, Maysville Community and Technical College. Dr. Vacik welcomed everyone to the Montgomery County Campus. He reported on projects and partnerships with the board and the new MCTC-Rowan Campus Build Smart Project which will be located in the Morehead/Rowan County Industrial Park and house the Advanced Center for Manufacturing.

PRESENTATIONS:

Chair Sam Howard introduced Secretary Hal Heiner, Education & Workforce Development Cabinet. Secretary Heiner responded to the initiatives the TENCO WDB has taken, including locating a Career Center on a Community College campus. He also reported on the importance

of designing, marketing and producing products and the Governor's wish to having KY lead the way. Secretary Heiner discussed the labor supply in KY versus the job opportunity. Secretary Heiner also discussed the importance of education from K – 14. He emphasized placing higher education into secondary schools. Secretary Heiner discussed employer led meetings that outlines the projection of jobs today and building talent pipelines for individuals to fill job positions. He discussed the credentials/skills that are in important to KY's future. Secretary Heiner discussed the hiring freeze related to the Office of Employment and Training deploying resources to have the maximum benefits for KY. He also gave thanks to the Governor for his selection on the new Cabinets and giving the freedom to think about bold initiatives and moving forward at a fast rate. Secretary Heiner discussed the funds available to prepare our workforce through upgrading, improving, and increasing technical education programs for adults and youth. He also discussed the importance and goals to have all high school youth better prepared for higher education and work by graduating high school with multiple dual credits. Secretary Heiner thanked the Board and agencies/business leaders in attendance for the willingness to move forward on labor supply, innovative programs and finding opportunities to partner and move KY forward.

KY FAME

Chair Howard introduced Peter Feil, General Manager, Stober Drives, Inc. who provided a presentation on KY Federation for Advanced Manufacturing Education (KY FAME). Mr. Feil reported the employer involvement is pertinent in filling the skill gaps to our current workforce. He reported the partnership between Government, education and employers are the key to the KY FAME initiative. Mr. Feil reported on the KY FAME Bluegrass Chapter with Toyota Manufacturing who led the way addressing the skill gaps in manufacturing jobs. Jeremy Faulkner, TENCO and Barb Campbell, MCTC presented and discussed the PowerPoint presentation for the KY FAME TENCO Chapter. The power point outlined the KY FAME Advanced Manufacturing Technician (AMT) Program in which students attend classes two days a week and work at a sponsoring company three days a week. Upon completion of the training, students are debt free, have job experience, and hopefully move into full time employment with their sponsoring company. The students will receive an Associate Degree in Applied Sciences and multiple certifications. The curriculum for the program was outlined in the presentation. Jeremy Faulkner recognized the businesses in the TENCO area who are participating with the KY FAME Chapter in Maysville and the opportunity to provide input from a business aspect. Multiple business representatives described their interest, investment, and need for this program in the TENCO region. A request was made for the board to consider financially supporting the KY FAME Advanced Manufacturing Technician training program. **After the presentation and discussion, a motion was made by Dan Connell and second by Jason Slone to approve supporting the KY FAME proposal for Advanced Manufacturing Technician Program Training at Maysville Community & Technical College-Maysville Campus in the amount of \$80,000 to fund up to 20 students at \$4,000 per student into the program for tuition, supplies and textbooks. Motion carried. Scott Keller, Jennifer Carpenter and Diana Kennedy abstained from voting.**

Approval of Minutes

A motion was made by Jason Slone and second by Lori Ulrich to approve the Minutes of the December 16, 2015 meeting as presented. Motion carried.

Quarterly Budget Review

Michael Thoroughman, Fiscal Officer presented and reviewed the budget through December 31, 2015. Mr. Thoroughman reviewed each of the funding categories. The categories outlined funds available, expenditures and obligations. Current total grant funds available - \$3,633,385.00; total expenses/obligations - \$2,570,335.00; and spent - \$970,126.00. Mr. Thoroughman reported that grant funding amounts are received for a two-year period.

REPORTS:

Executive Committee

Ms. Dials reported the Executive Committee met on February 9th and completed the High Impact Board application. Ms. Dials reported the completed application would be sent to all members to review to determine if technical assistance funds should be requested in the amount of \$5,000; The Executive Committee also reviewed the proposals received for the facilitator of the Direct Service/One-Stop Career Center Operator RFP process. Two proposals were received with Thomas P. Miller selected as the facilitator for the RFP on Direct Services Provider and One-Stop Career Center Operator. **After discussion regarding subcontracting issues, a motion was made by Chet Smith and second by Lori Ulrich to accept the Executive Committee Report. Motion carried.**

Strategic Planning Committee

Ms. Dials reported the Strategic Planning Committee met on January 20th to review possible updates to the current Strategic Plan. The current Plan is through 2017. The Committee recommended continuing with the current plan, showing outcomes for specific goals, getting community feedback on the relevance of the current plan through surveys and updating the goals to meet the community need. **A motion was made by Scott Keller and second by Chet Smith to approve the recommendation of the Strategic Planning Committee. Motion carried.**

Career Center Committee

Lori Ulrich reported the Career Centers in TENCO WDA needs to meet certification standards by June 30, 2016. Currently the Maysville Career Center is certified. Staff is assisting the Ashland and Morehead Career Centers in the application criteria for certification to be completed by June. A Review Team will assess the status of those two centers based on standards set by the KWIB. The Review Team will provide the report to the TENCO Board who has the final decision for their approval or denial at the May Board meeting. **A motion was made by Jason Slone and second by Brent Sturgill to approve the report of the Career Center Committee. Motion carried.**

OTHER BUSINESS:

Business Services Update

Jeremy Faulkner reported on the closure at Lexington Metals, Pentair's pending closure and closure at AK Steel. Mr. Faulkner also reported partnering with KDMK for pre-hire testing and individualized job fairs provided for Clopay at MCTC Campus. Mr. Faulkner provided an update on the Work Ready Communities initiative – Lewis County was approved for Work Ready in Progress, Montgomery County and Mason County is working on moving from in-progress to a fully certified Work Ready Community, and Bath County is making progress in their application for Work Ready In Progress. The KY FAME is continuing to recruit businesses to participate with this initiative. Mr. Faulkner reported the results of the Career Center Goals. Surveys indicate a 90% plus satisfaction rate. He also reported on the Internship Program partnership through Maysville Community & Technical College.

Director's Update

Ms. Dials provided a handout outlining funds spent and performance of projects and programs over the last year.

Lineman Program – obligated \$110,000 for 20 individuals, 80% completed training, 100% of those who completed training and exited from WIOA are employed, 79% of those who completed training and exited from WIOA are employed in their field and 53% of those who completed training and did not have a credential prior to enrollment earned a CDL; Ms. Dials also reported RCTC is interested in another lineman program next spring and explained the changes made to the program to better meet the expected credential rate.

KY Welding Institute – received \$100,000 for 12.5 individuals, all funds expended and customers are currently completing their welding program (no performance data to date);

St. Claire Pathway Project - \$100,000 for 20 individuals, 19 out of 20 individuals are enrolled and active in the incumbent worker program, no services billed to date and costs are shared between St. Claire RMC, TENCO WDB, EKCEP and Morehead State University.

Appointment to Committee

Chair Howard reported Committee appointments would be presented at the next meeting.

Other

Denise Dials reported Peter Feil, Stober Drivers is a member of the Kentucky Workforce Innovation Board (KWIB). Mr. Feil will be invited to attend the local Board meetings and will be an asset in connecting the local and state board.

Ms. Dials reported on Resolutions in the House and Senate.

Ms. Dials reported on a State Board committee in which she is participating – Business and Education Alignment Committee. This committee is working with Career and Technical Education programs in KY and aligning business needs to training provided through CTE.

Ms. Dials reported the State Workforce Plan is on the KWIB Site (kwib.ky.us) for public comment for 30 days. The plan identifies the vision, services, activities for workforce at the state level.

Topics for Future WDB Meetings

Chair Howard asked if there were any further topics to discuss. He reminded the Board to contact him or WDA Staff for any topics of discussion or presentation to be placed on next meeting agenda.

With no further business to discuss, the meeting was adjourned on a motion made by Jason Slone and second by Brent Sturgill.

Recorded By: Teresa Wilburn