

MINUTES
TENCO Workforce Investment Board
Rowan County Public Library
175 Beacon Hill Drive
Morehead, Kentucky
August 20, 2014
Noon

Chair Roger Russell called the meeting of the TENCO Workforce Investment Board to order on Wednesday, August 20, 2014 at the Rowan County Public Library, 175 Beacon Hill Drive in Morehead, Kentucky.

Chair Russell welcomed all in attendance and introduced the new board members Sherry Farley, Frontier Housing, Inc., FIVCO area and Robert Pallay, Frenchburg Job Corps, Gateway area.

GUESTS PRESENT:

Tim Gibbs	Ashland Alliance
Kennetta Freholm	Office of the Blind
Gail Wright	Gateway ADD

MEMBERS PRESENT:

Roger Russell	Don Davis
Amy Kennedy	Tiffany Felty, Proxy for Maurice Reeder
Teresa Plymesser	Sam Howard
Carlos Marin	Jason Slone
Phil Tackett	Sharon Reynolds, Proxy for Dan Connell
Brent Sturgill	Larry Ferguson
Jennifer Ruggles	Penny Qualls
Diane Kennedy	George Jump
Lori Ulrich	Jerry Bothman
Chet Smith	Scott Keller
Sherry Farley	Robert Pallay

STAFF PRESENT:

Denise Dials	Jeremy Faulkner
Dena Green	Michelle Sloas
Peggy Hall	Sharon Hall
Michael Thoroughman	

GENERAL ACTION ITEMS:

Approval of Minutes

A motion was made by Don Davis and second by Scott Keller to approve the Minutes of the May 21, 2014 meeting. The motion carried unanimously.

REPORTS:

One-Stop Committee Report

Don Davis referred to Jeremy Faulkner for the business services report. Mr. Faulkner reported there were two business closures, Regal-Beloit will close in Mt. Sterling, and Federal Mogul in Maysville. J. Curtis Salon and Spa in Maysville has closed. He reported Regal is a trade certified facility and individuals will be able to receive TAA and TRAA funds if interested in training.

Mr. Davis reported the One-Stop Career Center Certification is on going. The certification must be completed by June 2015. The Maysville Career Center will be the facility within TENCO selected for certification. The Maysville and Morehead Career Centers are having customers to complete surveys.

Mr. Davis reported that \$28,000.00 of incentive funds will be set aside to assist with Career Center Certification, as voted on by the Board.

Jason Slone reported on the customer satisfaction surveys. Currently, the Maysville and Morehead Career Centers have received feedback from surveys. Ashland Career Center will start collecting information as well.

Chair Russell reported on the news article regarding the Workforce Investment Act. The article included information on the success and failures nationally of WIA.

Strategic Planning Committee Report

Chair Russell reported on the TENCO Sectors and Occupations in Demand/Occupational Training List. The Board had previously asked the Strategic Planning Committee to further discuss the recommended changes. The Strategic Planning Committee met on June 27th to meet the request of the Board. The refined list was provided to members for their review, and discussion at today's meeting. **After review of the FY'15 TENCO Sector and Occupational Training List, a motion was made by Larry Ferguson and second by Phil Tackett to adopt the List as presented. The motion carried unanimously.**

Chair Russell also reported on the Fast Forward to Work Curriculum purchased to provide soft skills training to employees, as requested by local employers. He reported that although employers find the training beneficial, the participation has come to a halt. Businesses have expressed a concern over losing productivity. Discussions were held and it was recommended to provide the curriculum before individuals are hired. The agencies to target were discussed and the Committee recommended revising and changing the direction from active employees to individuals during pre-hire. **A motion was made by Jason Slone and second by Jennifer Ruggles to approve the Committee recommendation to change the direction of soft skills training from active employees to individuals who are needing employment and in pre-hiring status. Discussion followed. After discussion, the motion carried unanimously.**

Executive Committee Report

Chair Russell also reported the Executive Committee had met and approved the FY'15 TENCO Sector and Occupational Training List, approved the Administrative Entity Budget reviewed by Michael Thoroughman, Fiscal Officer and the Committee agreed to allocate funds in the amount of 70% to occupational training skills and 30% be directed to innovative projects, such as work experience and on-the-job training activities. **A motion was made by Jason Slone and**

second by Carlos Marin to adopt the Executive Committee report. The motion carried unanimously.

OTHER BUSINESS:

Budget Review

Michael Thoroughman presented and reviewed the WIA budget through June 30, 2014. Mr. Thoroughman reviewed each categories funding, expenditures and balance. A lengthy discussion followed regarding the OJT contract procedures.

Update on WIOA

Ms. Dials reported on the Workforce Innovations and Opportunity Act signed by President Obama on July 22, 2014 that will go into effect July 1, 2015. She reported the Directors have attended meetings in Frankfort reviewing the new WIOA Law. She also mentioned there would be some changes, opportunities and challenges in the Law. The composition of the board, committees, and the development of the local plan will change. She reported Kentucky plans to be an early implementation state. A PowerPoint presentation provided information regarding WIOA and Ms. Dials reviewed and explained each slide with members. She also reported the Board composition would lower and reduce the mandated partners. The mandated partners will be representatives of Wegner-Peyser, Vocational Rehabilitation, Adult Education, Post-secondary Education, Economic Development and three represented from Union, Community Based Organization and Apprenticeships. The Board would remain at 51% of members from the private sector. The Committees of the Board at a minimum may be One-Stop, Disabilities and Youth. She reported are current Committees of the Board is allowed to remain. Ms. Dials reported the development of the Local Plan would be completed by four local partners, Wagner-Peyser, Vocational Rehabilitation, Adult Education and WIA. She reviewed the remaining slides and reported the information on WIOA can be viewed at the website, www.doleta.gov/WIOA.

Chair Russell reiterated to the Board to keep positive thoughts and encouraged the members.

Strategic Plan Update

Ms. Dials provided to the members an outline of the Completion Status of the TENCO WIB Strategic Goals through August 2014. She reviewed and explained the percentages of categories and reminded the Board the completion date is June 30, 2017. The evaluation of the Strategic Plan Goals is reviewed through the Accountability Committee.

Grants

Ms. Dials reported on the Grants awarded, submitted and to be released to the State of Kentucky or local level.

Incentive Funds

Jason Slone reported he and Jeremy Faulkner met with Northeast Health and Education Center (AHEC) who are interested in partnering with the Career Centers and TENCO Board through their health care pipeline for students and summer interns. Mr. Faulkner reported AHEC has an internship for students in College in the medical field. They have interest in placing these individuals into the workplace to gain experience. The grant and internal funds to continue the program have/are expiring. AHEC is interested in TENCO WIB assisting with funding and expanding this program. It was reported these are 10-week assignments and each student would receive \$300 per week. The impact on the area and the concern of how to determine outcomes was discussed. After Board discussion, a consensus was to continue to invite a representative from AHEC to provide information to the Board at the TENCO Board meeting in December.

Appointment of Ad Hoc Committees

Chair Russell reported the next meeting is the Annual Meeting. The meeting will be in the Gateway area. Chair Russell appointed the Annual Meeting Committee consisting of Phil Tackett, Peggy Hall, Teresa Wilburn and Jerry Bothman to plan the event.

Chair Russell reported the current Vice-Chair has requested to be removed as an officer but remain as a board member. He also announced his resignation as Chair, due to retirement. The Nominating Committee will convene to recommend their replacements. Chair Russell appointed Judge Gallenstein, Don Davis, Dan Connell and Teresa Plymesser to serve as the Nominating Committee.

Topics for Future WIB Meetings

Chair Russell reminded the Board to contact the WIA Staff for any topics to bring to the Board for discussion from their business or agency.

With no further business to discuss, the meeting adjourned on a motion by Sam Howard and second by Don Davis.